

## WELSH INFORMATION STANDARDS BOARD

<b>DSC Notice:</b>	DSCN 2012 / 05
<b>Date of Issue:</b>	21 <sup>st</sup> June 2012

<b>Ministerial / Official Letter:</b> n/a	<b>Subject:</b> GP Practice Code
<b>Sponsor:</b> Lisa Dunsford Deputy Director – Primary Care Department for Health, Social Services & Children Welsh Government	
<b>Implementation Date:</b> 1 <sup>st</sup> September 2012	

### DATA SET CHANGE NOTICE

A Data Set Change Notice (DSCN) is an information mandate for a new or revised information standard.

This DSCN was approved by the Welsh Information Standards Board (WIGSB) at its meeting on the 19<sup>th</sup> April 2012

**WIGSB Reference:** n/a

#### Summary:

To introduce GP Practice Code into the Admitted Patient Care (APC) data set.

#### Data sets / returns affected:

Admitted Patient Care Data Set (APC)

Please address enquiries about this Data Set Change Notice to the Data Standards Team in NHS Wales Informatics Service E-mail: [data.standards@wales.nhs.uk](mailto:data.standards@wales.nhs.uk) Tel: 02920502539/2540

The Welsh Information Governance and Standards Board is responsible for appraising information standards. Submission documents and WIGSB Outcomes relating to the approval of this standard can be found at: <http://howis.wales.nhs.uk/sites3/page.cfm?orgid=742&pid=24632>

## DATA SET CHANGE NOTICE

### Introduction

In England DSCN 20/2004 – GMS Contract Patient Registrations – introduced the new arrangements for patients being registered with GP Practices rather than with individual GPs. Further DSCNs, DSCN 03/2008 and DSCN 13/2008 provided clarification on the content and format of the information that would be expected to be submitted centrally by English Primary Care Trusts.

In Wales, WHC (2004) 008 – New GMS Project Implementation – detailed the implementation of the GMS Contract across NHS Wales. Further guidance was provided within WHC (2005) 044 – New GMS Contract: Extended IM&T Guidance.

DSCN (2007)11(W) renamed the data item 'Code of GP Practice (Registered GMP)' to 'GP Practice Code' and where applicable removed GP Code from the following data sets:

Outpatient Data Set  
Critical Care Data Set  
EAL Data Set

Subsequently developed national data sets such as Outpatient Referrals have only included GP Practice Code.

In the case of the Admitted Patient Care (APC) Data Set, since 2007 GP Practice Code has been derived by the NHS Wales Informatics Service for national reporting using the submitted GP Code.

This DSCN introduces GP Practice Code into the Admitted Patient Care Data Set.

### Description of Change

To introduce 'GP Practice Code' into the APC data set, effective from 1<sup>st</sup> September 2012.

### Data Dictionary Version

Where applicable, this DSCN reflects changes introduced by DSCN and/or DDCN since the release of version 4.0 of the NHS Wales Data Dictionary.

The changes introduced by such DSCNs will be published in version 4.1 of the NHS Wales Data Dictionary.

## Actions Required

Actions for Local Health Boards / Trusts: -

- From 1<sup>st</sup> September ensure 'GP Practice Code' is submitted in the APC data set in accordance with the instructions set out in this DSCN. This relates to September data submitted in October.

Actions for the NHS Wales Informatics Service (NWIS): -

- From 1<sup>st</sup> September 2012, ensure that the NHS Wales Data Switching Service (NWDSS) is updated to allow 'GP Practice Code' to be submitted.
- Switch of the derivation of GP Practice Code and populate the field with submitted GP Practice Code.
- From 1<sup>st</sup> September 2012, introduce a new data validity check within the Validation at Source Service (VASS) for 'GP Practice Code'.
- From 1<sup>st</sup> September 2012, decommission the VASS check for ['General Medical Practitioner \(Registered\) \(50144\)'](#).

All current VASS checks can be accessed via the following link:

<http://kryten.hsw.wales.nhs.uk/CheckLogic/chkstart.asp?service=apc>

## **Appendix A: Table reflecting areas that are impacted as a result of this DSCN**

The following table shows all Data Items, Terms and associated areas that are linked with the changes documented within this DSCN.

<b>Data Definition Type</b>	<b>Name</b>	<b>New / Retired / Changed</b>
Data Set	Admitted Patient Care	Changed
Data Item	Code of Registered GP Practice	Changed
Data Item	GP Practice Code	Changed
Data Item	GP Code	Changed
Data Item	General Medical Practitioner (Registered)	Changed

## Appendix B: Highlighted changes to be made to the NHS Wales Data Dictionary

Changes to the NHS Wales Data Dictionary are detailed below, with new text being highlighted in **blue** and deletions are shown with a ~~strikethrough~~. The text shaded in **grey** shows existing text copied from the NHS Wales Data Dictionary.

### Admitted Patient Care Data Set (APC Ds)

Change History	
<a href="#">DSCN 2009/09</a>	NHS Reforms: NHS Wales Data Definition Update
<a href="#">DSCN (2006) 05 (W)</a>	Rename Data Item 'Consultant Specialty Function Code' and 'Specialty Function Code'
<a href="#">DSCN 14/05 (W)</a>	Subject: Addition of the Data Item 'Waiting List Date'
<a href="#">DSCN 14/05 (W)</a>	Subject: Revising the terminology to reflect 'A Guide to Good Practice – Elective Services'

### THE ADMITTED PATIENT CARE DATA SET (APC DS99) FIRST INTRODUCED 1ST APRIL 1999

Layout of Admitted Patient Care Data Set: -

Rating 1=mandatory 2=optional		PEDW data item	Format/length
1	<a href="#">Record Id</a>		an1
	<b>CONTRACT DETAILS</b>		
1	<a href="#">Organisation Code (Code of Provider)</a>	Yes	an5
1	<a href="#">Organisation Code (Code of Commissioner)</a>	Yes	an5
1	<a href="#">Commissioning Serial Number</a>	Yes	an6
1	<a href="#">Commissioners Reference Number</a>		an17
	<b>PATIENT DETAILS</b>		
1	<a href="#">NHS Number</a>	Yes	n10
1	<a href="#">NHS Number Status Indicator</a>	Yes	n2
1	<a href="#">Patient's name</a>	Yes	an70 or structured name with 2 an35 elements
1	<a href="#">Name Format Code</a>	Yes	n1
1	<a href="#">Patient's Usual address</a>	Yes	an175 (5 lines each an35)
1	<a href="#">Postcode of Usual Address</a>	Yes	an8
1	<a href="#">Organisation Code (LHB Area of Residence)</a>		an3
1	<a href="#">Sex</a>	Yes	n1
1	<a href="#">Marital Status</a>	Yes	an1

	(Mandatory for Psychiatric Patients)		
1	<a href="#">Birth Date</a>	Yes	ccyymmdd
1	<a href="#">Birth Date Status</a>	Yes	n1
1	<a href="#">General Medical Practitioner (code of registered GMP) *</a>	Yes	an8
1	<a href="#">Local Patient Identifier</a>	Yes	an10
1	<a href="#">Ethnic Group</a>	Yes	an2
1	<a href="#">Legal Status Classification</a>	Yes	n2 - Legal Status Classification and Administrative Category replaced Category of Patient in April 1999
	<b>REFERRAL DETAILS</b>		
1	<a href="#">Referrer Code</a>	Yes	an8
1	<a href="#">Referring Organisation Code</a>	Yes	an6
	<b>PROVIDER SPELL DETAILS</b>		
1	<a href="#">Hospital Provider Spell Number</a>	Yes	an12
1	<a href="#">Administrative Category</a>	Yes	n2 - Legal Status Classification and
1	<a href="#">Decision to Admit Date</a>	Yes	ccyymmdd
1	<a href="#">Decision to Admit Date Status</a>	Yes	n1
1	<a href="#">Start Date (Hospital Provider Spell)</a>	Yes	ccyymmdd
1	<a href="#">Admission Method (Hospital Provider Spell)</a>	Yes	n2
1	<a href="#">Duration of Elective Wait</a>	Yes	n4
1	<a href="#">Intended Management</a>	Yes	n1
1	<a href="#">Source of Admission (Hospital Provider Spell)</a>	Yes	n2
1	<a href="#">Discharge Date (Hospital Provider Spell)</a>	Yes	ccyymmdd
1	<a href="#">Discharge Date Status</a>	Yes	n1
1	<a href="#">Discharge Method (Hospital Provider Spell)</a>	Yes	n1
1	<a href="#">Discharge Destination (Hospital Provider Spell)</a>	Yes	n2
1	<a href="#">Patient Classification</a>	Yes	n1
1	<a href="#">Healthcare Resource Group</a>	Yes	an3 –Health Resource Group (HRG) replaced (DRG) in April 2000
	<b>CONSULTANT EPISODE DETAILS</b>		
1	<a href="#">Episode Number</a>	Yes	n2
1	<a href="#">Last Episode in Spell Indicator</a>		n1
1	<a href="#">Site Code (of treatment)</a>	Yes	an5

1	<a href="#">Ward Type at Start of Episode</a>	Yes	n7
1	<a href="#">Start Date (Consultant Episode)</a>	Yes	ccyymmdd
1	<a href="#">End date (Consultant Episode)</a>	Yes	ccyymmdd
1	<a href="#">End Date Status</a>	Yes	n1
1	<a href="#">Main Specialty (consultant)</a>		n3
1	<a href="#">Treatment Function Code</a>	Yes	n3
1	<a href="#">Local Sub Specialty</a>	Yes	an3
1	<a href="#">Consultant Code</a>	Yes	an8
1	<a href="#">First Regular Day or Night Admission</a>	Yes	n1
1	<a href="#">Neonatal Level of Care</a>	Yes	n1
1	<a href="#">Psychiatric Patient Status</a>	Yes	n1
	<b>Diagnostic Codes</b>		
	<b>Mandatory ICD-10 diagnostic coding</b>		
1	<a href="#">Primary (ICD)</a>	Yes	an6
1	<a href="#">Subsidiary (if necessary) (ICD)</a>	Yes	an6
1	1st <a href="#">Secondary (ICD)</a>	Yes	an6
1	2nd Secondary (ICD)	Yes	an6
1	3rd Secondary (ICD)	Yes	an6
1	4th Secondary (ICD)	Yes	an6
1	5th Secondary (ICD)		an6
1	6th Secondary (ICD)		an6
1	7th Secondary (ICD)		an6
1	8th Secondary (ICD)		an6
1	9th Secondary (ICD)		an6
1	10th Secondary (ICD)		an6
1	11th Secondary (ICD)		an6
1	12th Secondary (ICD)		an6
1	<a href="#">Histological Diagnosis</a>	Yes	an6
1	<a href="#">Source of Histological Diagnosis</a>	Yes	n1
	<b>Patient Procedure Codes</b>		
1	<a href="#">Operation Status</a>		n1
	<b>Mandatory OPCS procedure coding (up to 12 Operative Procedures per episode)</b>		
1	<a href="#">Primary Procedure (OPCS)</a>	Yes	an4
1	<a href="#">Procedure Date</a>	Yes	ccyymmdd
1	<a href="#">Procedure Date Status</a>	Yes	n1
1	<a href="#">2nd Procedure (OPCS) - 12th Procedure (OPCS) items as for Primary Procedure (OPCS)</a>	Yes (up to 4th procedure for PEDW)	an4
1	<a href="#">Record Type</a>	Yes	n2
	<b>PREGNANCY &amp; DELIVERY DETAILS</b>		

1	<a href="#">General Medical Practitioner (code of GMP responsible for Antenatal care)</a>	Yes	an8
1	<a href="#">First Antenatal Assessment Date</a>	Yes	ccyymmdd
1	<a href="#">First Antenatal Assessment Date Status</a>	Yes	n1
1	<a href="#">Pregnancy : Total Previous Pregnancies</a>	Yes	n2
1	<a href="#">Delivery Place Type (actual)</a>	Yes	n1
1	<a href="#">Delivery Date</a>		ccyymmdd
1	<a href="#">Delivery Place Type (intended)</a>	Yes	n1
1	<a href="#">Delivery Place Change Reason</a>	Yes	n1
1	<a href="#">Gestation Length</a>	Yes	n2
1	<a href="#">Labour / Delivery Onset Method</a>	Yes	n1
1	<a href="#">Delivery Method</a>	Yes	n1
1	<a href="#">Status of Person Conducting Delivery</a>	Yes	n1
1	<a href="#">Anesthetic given during labour/delivery</a>	Yes	n1
1	<a href="#">Anesthetic given post labour/delivery</a>	Yes	n1
1	<a href="#">Number of Babies</a>	Yes	n1
	<b><i>Birth details (up to 6 births from one pregnancy)</i></b>		
	1st Baby		
1	<a href="#">Sex</a>	Yes	n1
1	<a href="#">Birth Order</a>	Yes	n1
1	<a href="#">Live or Still Birth</a>	Yes	n1
1	<a href="#">Birth Weight</a>	Yes	n4
1	<a href="#">Resuscitation Method</a>	Yes	n1
1	<a href="#">Birth Date (baby)</a>	Yes	ccyymmdd
1	<a href="#">Birth Date (mother)</a>		ccyymmdd
1	<a href="#">Birth Date Status (mother)</a>		n1
	2nd Baby, 3rd Baby, 4th Baby, 5th Baby and 6th Baby : Items as 1st Baby		
	<b>Waiting List Details</b>		
1	<a href="#">Waiting List Date</a>	Yes	ccyymmdd
1	<a href="#">Waiting List Date Status</a>	Yes	n1
	<b>GP Practice Details</b>		
1	<a href="#">Code of Registered GP Practice</a>	Yes	an6

\* Where no data is present, the field must be populated with spaces due to the fixed field length format of the submitted file. However, if necessary 'General Medical Practitioner (Code of Registered GMP)' may still be included in the submitted file.



## Code of Registered GP Practice

Change History	
<a href="#">DSCN 2012 / 05</a>	GP Practice Code
<a href="#">DSCN (2007) 11 (W)</a>	To rename 'Code of GP Practice (Registered GMP)'

This data item is / was included in the following data sets / collections between the dates shown:

Data Set / Collection	Valid From	Valid To
<a href="#">APC ds</a>	<a href="#">1<sup>st</sup> September 2012</a>	
EAL ds	1 <sup>st</sup> April 1999	
General		
OP ds	1 <sup>st</sup> April 1999	
CC ds	1 <sup>st</sup> April 2007	

This is the code of the patient's registered General Practitioner (GP) Practice. This allows the practice to be notified about treatment received by the patient. The registered GP Practice may or may not be the same as the referring GP Practice.

Format: 6 character alpha-numeric

See [GP Practice Code](#)

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## GP Practice Code

Change History	
<a href="#">DSCN 2012 / 05</a>	GP Practice Code
<a href="#">DSCN 2009/09</a>	NHS Reforms: NHS Wales Data Definition Update
<a href="#">DSCN (2006) 04 (W)</a>	Revised definitions for Phase 2 of the Outpatient Data Quality Project
<a href="#">DSCN 02/05 (W)</a>	Renaming of the Organisational Codes Service (OCS) to National Administrative Codes Service

See [ORGANISATION CODE](#)

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## Organisation Code

<b>Change History</b>	
<a href="#">DSCN 2012 / 05</a>	<a href="#">GP Practice Code</a>
<a href="#">DSCN 2009/09</a>	NHS Reforms: NHS Wales Data Definition Update

Unique identifier for each organisation or site within an organisation.

### **(Local Health Board / Trust) Code**

Code as listed by the Organisation Data Service (ODS). English and Welsh Local Health Board / Trust codes can be viewed on the Health Reference Data Web Pages on HOWIS.

Format: 3 character alpha-numeric

### **(Local Health Board / Trust) Site Code**

This provides a unique identifier of each site for an organisation. Codes as listed by the Organisation Data Service (ODS). English and Welsh Local Health Board / Trust Site codes can be viewed on the Health Reference Data Web Pages on HOWIS.

Format: 5 character alpha-numeric. Where it is necessary to report only a 3 character Local Health Board / Trust Code include two zeros in the 4<sup>th</sup> and 5<sup>th</sup> character positions.

### **GP Practice Code**

A code which uniquely identifies the GP Practice of the GP.

Code as listed for GP practices in the UK Wales. These are updated monthly by the Information Products Unit of HSW with information supplied by the Organisation Data Service (ODS) and can be viewed on the Health Reference Data Web Pages on HOWIS.

~~Codes for GP practices in England are available from the Information Products Unit of HSW~~

Format: 6 character alpha-numeric

Default Codes:

Value	Meaning
<a href="#">V81997</a>	<a href="#">No registered GP Practice</a>
V81998	Practice not applicable. i.e. MOD or Prison GP
V81999	Practice code is unknown

### **The use of default codes**

[V81997](#) – should only be used where a patient presents who is not currently registered at a GP Practice.

[V81998](#) – should be used where a patient would not have a registered practice, for instance an overseas patient.

[V81999](#) – should only be used where it is not possible to determine a patients registered practice code, for instance the patient cannot communicate and is unidentifiable.

~~Where a 5 character code is used, it should be left justified and padded with a space.~~

## **Dental Practice Code**

The code described by the Organisation Data Service (ODS) as a Dental Practice Code identifies an individual dental practice location. This code should be used as the 'Referring Organisation Code' for referrals made to the Trust.

Format: 6 character alpha-numeric

The first character is set as a V

Characters 2 to 6 are the last 5 digits of the Location ID taken from a Provider Dentist Contract number

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## **GP Code**

<b>Change History</b>	
<a href="#">DSCN 2012 / 05</a>	<a href="#">GP Practice Code</a>
<a href="#">DSCN 2009/09</a>	NHS Reforms: NHS Wales Data Definition Update
<a href="#">DSCN (2006) 04 (W)</a>	Revised definitions for Phase 2 of the Outpatient Data Quality Project
<a href="#">DSCN 13/04 (W)</a>	To amend the All Wales Data Dictionary entry for the data term 'GP Code'

### *For information*

This is the Department of Health code for the GP.

Format: 8 character alpha-numeric

<b>Value</b>	<b>Meaning</b>
GNNNNNNN	A code issued by the Department of Health (DH) for practising GP's in Wales and England. <a href="#">The codes can be viewed on the Health Reference Data Web Pages on are available from the Information Products Unit of HSW or via the Intranet service HOWIS.</a>
G9999981	No registered GP

Note 1: MOD and prison doctors are not GMPs and should not be recorded as Registered GMPs. In this instance use the default code of G9999981' is to be used.

Note 2: When a locum refers, use the code of the GP for whom the locum is acting.

~~New GP's: where a new GP has joined a practice and no code is available in the HSW GP directory the following options are available:~~

- ~~1. Contact the appropriate Local Health Board and ask for a code.~~
- ~~2. If this fails contact the Prescription Pricing Unit of HSW for a code. Tel (029) 2045 6039~~

3. As a last resort code the senior partner

### Structure

Each GP code begins with the letter G.

The 2<sup>nd</sup> to 7<sup>th</sup> characters are the DH Index Number. Index Numbers and addresses are issued quarterly by the Prescription Pricing Authority (PPA). The eighth character is a check digit calculated thus:

first numeric character  
+ 3 x second character  
+ 7 x third character  
+ 1 x fourth character  
+ 3 x fifth character  
+ 7 x sixth character

The check digit is then the unit digit (last digit) of the result of this calculation.

e.g. PPA code 334512. Check digit is computed by:

$$3 + (3 \times 3) + (7 \times 4) + 5 + (3 \times 1) + (7 \times 2) = 62$$

The check digit is 2 and the full code G3345122.

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## General Medical Practitioner (Registered)

This data item is / was included in the following data sets / collections between the dates shown:

Data Set / Collection	Valid From	Valid To
APC ds99	1 <sup>st</sup> April 1999	
EAL ds	1 <sup>st</sup> April 1999	
OP ds	1 <sup>st</sup> April 1999	

This is the code of the GMP with whom the patient is registered.

Format: 8 character alpha-numeric

Value	Meaning
GNNNNNNN	A code issued by the Department of Health (DH) for practising GP's in Wales and England. The codes can be viewed on the Health Reference Data Web Pages on are available from the Information Products Unit of HSW or via the Intranet service HOWIS.

See [GP Code](#)

See [GP Code \(Referring\)](#)

See [GP Code \(Registered\)](#)

See [Referrer Code](#)