

DSC Notice: DSCN (2008) 09 (W)
English DSCN Equivalent: n/a
Welsh Reference: EH/ML/019/08
Date of Issue: 17th October 2008

WIGSB Welsh Information Governance and Standards Board	Subject: Access to Core Sexual Health Services
	Implementation date: October 2008

Summary of change:

To introduce the information requirements to support the Annual Operating Framework 2008/09 Target – Access to Core Sexual Health Services.

These changes will be applied in version 2.21 of the NHS Wales Data Dictionary.

WIGSB Reference No: IGRN 2007 / 024
--

Welsh Information Governance and Standards Board (WIGSB), is responsible for approving information standards.

Please address enquiries about Data Set change proposals to the Data Standards and Data Quality Team, HSW, Brunel House, 2 Fitzalan Road, Cardiff CF24 0HLA Tel: 029 20502539 or E-mail Data.Standards@hsw.wales.nhs.uk

Data Set Change Notices are available via the Intranet Service HOWIS <http://howis.wales.nhs.uk/sites3/home.cfm?orgid=299> or by contacting the above address.

Draft DSCN numbering format = (year of draft) 2-character alpha (W).

Upon receiving approval for the change by WIGSB, the draft DSCN number will be reformatted to:

DSCN number format = (year of issue) 2-character numeric (W)

In addition,

WIGSB Reference No. format = WIGSB Submission Reference

Distribution List

<u>Name</u>	<u>Job Title</u>	<u>Organisation</u>
Carol Davies	Data Services Co-ordinator	Abertawe Bro Morgannwg University NHS Trust
Helen Thomas	Acting Assistant Director of Information	Abertawe Bro Morgannwg University NHS Trust
Gareth Lee	Head of Information Services	Abertawe Bro Morgannwg University NHS Trust
Deborah Usher	Information Manager	Abertawe Bro Morgannwg University NHS Trust
John Dicker	Regional IM&T Manager	Business Services Centre
Eluned Cousins	Regional Information Manager	Business Services Centre
Mark Piper	Information Services Business Manager	Business Services Centre
Trevor Hughes	Regional Information Manager	Business Services Centre
Tim O'Sullivan	Regional Information Manager	Business Services Centre
Vince Lacey	Acting Head of IM&T Manager	Business Services Centre
Alan Roderick	Acting Head of Performance & Information	Cardiff and Vale NHS Trust
Kerry Ashmore	Information Modernisation & Development Manager	Cardiff and Vale NHS Trust
Steven Thomson	Information Manager	Cardiff and Vale NHS Trust
Gordon Craig	Head of Performance	Cwm Taf NHS Trust
Graham Crooks	Information Manager	Cwm Taf NHS Trust
Jack Attwood	Director of IM&T	Cwm Taf NHS Trust
Lloyd Bishop	Head of Information Services	Cwm Taf NHS Trust
Sonia Stevens	Head of Information	Gwent Healthcare NHS Trust
Cath Jones	Principal Information Manager	Gwent Healthcare NHS Trust
Carl Davies	Deputy Software Development Manager	Hywel Dda NHS Trust
Debbie Croft	Information Manager	Hywel Dda NHS Trust
Eric Lewis	Head of Information	Hywel Dda NHS Trust
Richard Noyce	Senior Information Analyst	Hywel Dda NHS Trust
Mark Bouchier	Head of IM&T	Hywel Dda NHS Trust
Nia Jones	Waiting List Co-ordinator	Hywel Dda NHS Trust
Michelle Campbell	Corporate Information Manager	Hywel Dda NHS Trust
Richard Walker	Acting Head of IM&T	North Wales NHS Trust (Central)
Peter Burcham	Senior Information Analyst	North Wales NHS Trust (Central)
Christine Fisher	Head of Information	North Wales NHS Trust (East)
Janet Holmes	Information Analyst Community & Mental Health	North Wales NHS Trust (East)
Jeff Pye	Head of IM&T	North West Wales NHS Trust
Vaughan Hughes	Information Manager	North West Wales NHS Trust
Lynda James	Head of Information	Powys LHB
Mike Jones	Operational	Powys LHB
Tracey Jones	Information Services Manager	Powys LHB
Dave Morrey	Information Manager	Velindre NHS Trust
David Howells	Senior Analyst Programmer	Velindre NHS Trust
Sally Greenway	Head of Information Standards	Welsh Assembly Government
David Hawes	Corporate Health Information Programme	Welsh Assembly Government
Anthony Tracey	Corporate Health Information Programme	Welsh Assembly Government
Catherine Bridges	Information Services Division, Information Analysis	Welsh Assembly Government
Martyn Rees	Department of Health and Social Services	Welsh Assembly Government
Pam Hall	Corporate Health Information Programme	Welsh Assembly Government
Sue Leake	Health Statistics & Analysis Unit	Welsh Assembly Government
Denise Roberts	Financial Information Service	Welsh Assembly Government
Shelagh Reynolds	General Manager	Welsh Cancer Intelligence & Surveillance Unit

Document: DSCN (2008) 09 (W)
 Author: Data Standards & Data Quality, HSW
 Template Version: 0.03

Date Created: 17/10/2008
 Date Printed: 17/10/2008
 Status: Final
 Version: 1.0

Gareth John
Heidi Rosenberg
Ken Leake
Tracey Taylor
Alan Samuel

Head of Information Products Unit
Information Services Manager
Technical Services Manager
Lead Specialist - Data Processing
Senior Information Analyst

Health Solutions Wales
Health Solutions Wales
Health Solutions Wales
Health Solutions Wales
Health Solutions Wales

Document Control

Version:	Changed on:	Owner	Details:
0.01	04/09/08	Rebecca Wells	First draft of DSCN following production of draft definition documents.
0.02	08/09/08	Rebecca Wells	Updated following review by DSCN sub-group members.
0.03	09/10/08	Rebecca Wells	Updated following appraisal at WIGSB 18 th September 2008
1.0	17/10/08	Rebecca Wells	DSCN approved by WIGSB 16 th October 2008

DATA SET CHANGE NOTICE (2008) 09 (W)

- WIGSB Reference:** IGRN 2007 / 024
- Subject:** Access to Core Sexual Health Services
- Reason for Change:** To support the Annual Operating Framework 2008/09 Target 6 – Access to Core Sexual Health Services
- Implementation Date:** **October 2008**

Background:

The Annual Operating Framework 2008/09, introduced in WHC (2007) 086, includes a target relating to the Access to Core Sexual Health Services which states:-

'All patients to have access to core sexual health services (HIV and sexually transmitted infection testing and routine contraception advice) provided by appropriate specialists within 2 working days. (*As distinct from emergency contraception which should be available within 24 hours)'*

This DSCN introduces the information requirements that have been developed to measure access to Core Sexual Health Services. The information required will relate to **all** patients referred to Welsh Trusts, including non-Welsh residents, and from all sources including self-referrals.

In relation to self-referrals:

- If a patient presents at a walk-in clinic (where no appointment is necessary), the date that they presented at the clinic should be regarded as the referral date – the start of the 2 day target.
- If a patient requests an appointment via telephone this should be regarded as the referral date – the start of the 2 day target.

Telephone enquires regarding clinic schedules or service provision where an appointment is not offered should be excluded.

Actions Required:

1. Trusts are required to report the information outlined in this DSCN using the excel form in appendix D on the 20th working day of the month for the previous month. For example, the report for the 1st-31st October will be due on the 28th November. Trusts should e-mail their returns to Vincent.o'brien@nphs.wales.nhs.uk with a subject of 'Sexual Health'.

Changes to be applied to the NHS Wales Data Dictionary:

Table reflecting areas that are impacted as a result of this DSCN can be found in Appendix A.

Changes to be made to the NHS Wales Data Dictionary are highlighted in Appendix B.

Changes as they will appear in the NHS Wales Data Dictionary can be found in Appendix C.

Appendix A: Table reflecting areas that are impacted as a result of this DSCN.

The following table shows all Data Items, Terms and associated areas that are linked with the changes documented within this DSCN.

Data Definition Type	Name	New / Retired / Changed
Data Return	Access to Core Sexual Health Services	New
Term	Core Sexual Health Services	New
Term	Outpatient Attendance	Changed

Appendix B: Highlighted changes to be made to the NHS Wales Data Dictionary

Changes to the NHS Wales Data Dictionary are detailed below, with new text being highlighted in **blue** and deletions are shown with a ~~strikethrough~~. The text shaded in **grey** shows existing text copied from the NHS Wales Data Dictionary.

Access to Core Sexual Health Services

Trusts are required to report the following information in an excel file format on the 20th working day of the month for the previous month.

In addition to the information requirements, Trusts should include the following in their excel spreadsheet:

- Trust Code – *Trust to which the return relates*
- Return Month – *This is the calendar month to which the return relates*
- Clinic Site - *This is the name of the location from which a sexual health service is provided.*

Trusts should e-mail their returns to Vincent.o'brien@nphs.wales.nhs.uk with the subject 'Sexual Health'.

Information Requirements

Note: The numbers in the right hand column of the table relate to the explanatory diagram below.

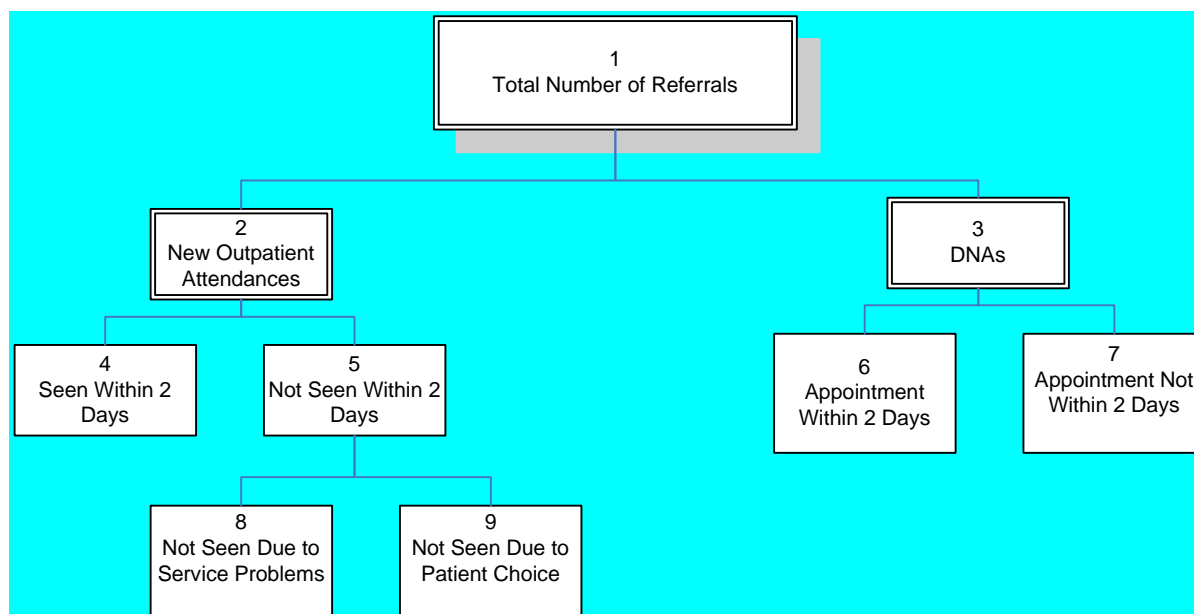
Total number of referral requests received	1
Number of new outpatient attendances	2
Number of new outpatient attendances seen within 2 working days from receipt of referral	4
Number of new outpatient attendances not seen within 2 working days from receipt of referral	5
Number of new outpatient attendances not seen within 2 working days from receipt of referral because they were not offered an appointment within 2 days	8
Number of new outpatient attendances not seen within 2 working days from receipt of referral because of patient choice i.e. the patient declined an appointment offered within 2 working days from receipt of referral.	9
Number of patients with a new outpatient appointment who did not attend and failed to give advance warning. <i>Refer to the Guide to Good Practice for additional guidance.</i>	3
Number of Patients with a new outpatient appointment offered within 2 working days of receipt of referral who did not attend	6
Number of patients with a new outpatient appointment that was not offered within 2 working days of receipt of referral who did not attend.	7

Document: DSCN (2008) 09 (W)
Author: Data Standards & Data Quality, HSW
Template Version: 0.03

Date Created: 17/10/2008
Date Printed: 17/10/2008
Status: Final
Version: 1.0

4 + 9 + 6 = Number of Referrals where Appointment Offered within 2 Working Days.

Explanatory Diagram



New Term

Core Sexual Health Services

Core Sexual Health Services are those services that are provided Trusts, which are consultant led and can be nurse delivered, as part of an integrated Genitourinary Medicine (GUM) and Family Planning Service. The Integrated sexual health service will provide enhanced sexual health and reproductive services, including management, treatment and partner notification for Sexually Transmitted Infections and specialist contraceptive services that include choice within products to maximise client acceptability e.g. condoms, and a range of oral contraceptives and Long Acting Reversible Contraceptives.

Changes to Existing Term

Outpatient Attendance

Only amendments to this term are displayed here.

New attendance: initiated from a new referral to a consultant or independent nurse in a hospital provider. This referral is initiated under the following circumstances:

Document: DSCN (2008) 09 (W)
Author: Data Standards & Data Quality, HSW
Template Version: 0.03

Date Created: 17/10/2008
Date Printed: 17/10/2008
Status: Final
Version: 1.0

- a) referral from a GP
- b) referral from an A/E Consultant within the same or different hospital provider to different consultant or independent nurse
- c) a different Consultant or independent nurse to the one receiving the referral either from the same hospital provider or a different hospital provider
- d) self referral by the patient
- e) other referral from a prosthetist, dentist or optician
- f) Referral from a domiciliary visits by the consultant or independent nurse in charge of the clinic
- g) A referral from a private consultation with a Consultant or independent nurse in charge of the clinic
- h) Other sources of Referral

Discharge: the series of attendance ends when one of the following occurs:

- a) The patient is not given a further appointment by the consultant or member of his medical team or independent nurse and is not expected to return within twelve months for the same complaint as the reason for referral or effect resulting from the same complaint. In relation to core sexual health services, this timescale is six weeks.
- b) The patient was given an invitation to return to the clinic should his or her original condition worsen and has not done so by the timescale originally agreed with the consultant or independent nurse at the time of the last attendance.
- c) Six months has passed since the patient failed to attend their last offered appointment and no further requests for an appointment have been made.

Appendix C: Data Items and Term as they will appear in the Data Dictionary.

Access to Core Sexual Health Services

Trusts are required to report the following information in an excel file format on the 20th working day of the month for the previous month.

In addition to the information requirements, Trusts should include the following in their excel spreadsheet:

- Trust Code – *Trust to which the return relates*
- Return Month – *This is the calendar month to which the return relates*
- Clinic Site - *This is the name of the location from which a sexual health service is provided.*

Trusts should e-mail their returns to Vincent.o'brien@nphs.wales.nhs.uk with the subject 'Sexual Health'.

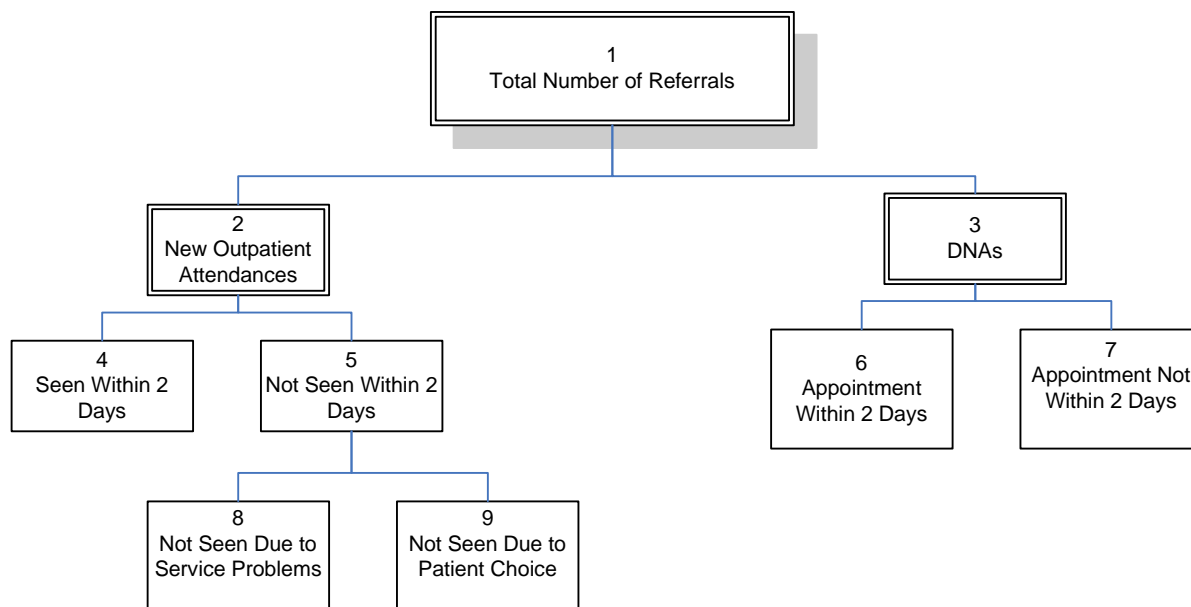
Information Requirements

Note: The numbers in the right hand column of the table relate to the explanatory diagram below.

Total number of referral requests received	1
Number of new outpatient attendances	2
Number of new outpatient attendances seen within 2 working days from receipt of referral	4
Number of new outpatient attendances not seen within 2 working days from receipt of referral	5
Number of new outpatient attendances not seen within 2 working days from receipt of referral because they were not offered an appointment within 2 days	8
Number of new outpatient attendances not seen within 2 working days from receipt of referral because of patient choice i.e. the patient declined an appointment offered within 2 working days from receipt of referral.	9
Number of patients with a new outpatient appointment who did not attend and failed to give advance warning. <i>Refer to the Guide to Good Practice for additional guidance.</i>	3
Number of Patients with a new outpatient appointment offered within 2 working days of receipt of referral who did not attend	6
Number of patients with a new outpatient appointment that was not offered within 2 working days of receipt of referral who did not attend.	7

4 + 9 + 6 = Number of Referrals where Appointment Offered within 2 Working Days.

Explanatory Diagram



New Term

Core Sexual Health Services

Core Sexual Health Services are those services that are provided Trusts, which are consultant led and can be nurse delivered, as part of an integrated Genitourinary Medicine (GUM) and Family Planning Service. The Integrated sexual health service will provide enhanced sexual health and reproductive services, including management, treatment and partner notification for Sexually Transmitted Infections and specialist contraceptive services that include choice within products to maximise client acceptability e.g. condoms, and a range of oral contraceptives and Long Acting Reversible Contraceptives.

Changes to Existing Term

Outpatient Attendance

Only amendments to this term are displayed here.

New attendance: initiated from a new referral to a consultant or independent nurse in a hospital provider. This referral is initiated under the following circumstances:

- a) referral from a GP
- b) referral from an A/E Consultant within the same or different hospital provider to different consultant or independent nurse

- c) a different Consultant or independent nurse to the one receiving the referral either from the same hospital provider or a different hospital provider
- d) self referral by the patient
- e) other referral from a prosthetist, dentist or optician
- f) Referral from a domiciliary visits by the consultant or independent nurse in charge of the clinic
- g) A referral from a private consultation with a Consultant or independent nurse in charge of the clinic
- h) Other sources of Referral

Discharge: the series of attendance ends when one of the following occurs:

- a) The patient is not given a further appointment by the consultant or member of his medical team or independent nurse and is not expected to return within twelve months for the same complaint as the reason for referral or effect resulting from the same complaint. In relation to core sexual health services, this timescale is six weeks.
- b) The patient was given an invitation to return to the clinic should his or her original condition worsen and has not done so by the timescale originally agreed with the consultant or independent nurse at the time of the last attendance.
- c) Six months has passed since the patient failed to attend their last offered appointment and no further requests for an appointment have been made.

Additional Information:

Please address enquiries about this DSCN to: -

*Data Standards and Data Quality Team
Health Solutions Wales
14th Floor - Brunel House
2 Fitzalan Road
Cardiff
CF24 0HA*

*Tel: 029 20502539
Fax: 029 20502504*

E-mail: Datastandards@hsw.wales.nhs.uk